1. **Call to Order: 1:00 p.m.**
2. **Roll call:** 
   1. Present: Thad Evans, Bob Whitlock, Lionel Gill, Dwight Freedman, Virginia Yeater, Jim Tripp, Laura Ruggieri, Donna Elder-Holifield, Janet Street, Christine Higgins, and Loretta Salinas
   2. Absent: None

**Guests:** Karen Towle, Sharon Piazza, Bob McGregor, Wayne McDaniel, Shirley Jones, Linda Evans, and Teresa Ortiz

1. **Minutes of Previous Meetings:** Minutes of the September 7, 2023 Board Meeting were submitted and approved. The motion was moved, seconded, and approved.
2. **Correspondence:** None
3. **Treasurer’s Report:** Financial report – Bob McGregor gave the monthly treasurer’s report. He noted that there have been higher maintenance expenses in 2023. Accounts are all in good shape and ASI is in good financial status.
4. **Old Business:** 
   1. **Office computer network status:** Dwight Freedman stated that he and Bob McGregor continue to work on the problems with Quicken.
   2. **Board candidate search update – including board positions:** Jim Tripp reported that presently there are four Board positions open and five candidates have applied.
5. **New Business.** 
   1. **“My Senior Center” software**: Dwight Freedman has contacted two companies that are currently using the proposed software program. Both firms are pleased with the company’s support and service. Dwight is currently compiling a list of questions for the company and will report back at a future Board meeting.
   2. **Entry door slip resistant floor tile upgrade:** Bob Whitlock lead a discussion on the pros and cons of the entry door slip resistant floor tile upgrade versus the replacement of indoor/outdoor carpeting. The decision was postponed until after the entry doors installation.
   3. **Recognition of long-time members:** In preparing the ASI Member: Activity Analysis, Thad Evans reported that Ursula Bronson has been an ASI member for 27 years and Cliff Hylton and Harriet Whiteaker for 30 years. A motion to make, Ursula Bronson, Cliff Hylton, and Harriet Whiteaker ASI Life Members and to wave all fees was made, seconded, and approved. They will be honored at the November luncheon.
   4. **Luncheon policies:** Thad Evans lead a discussion on the current luncheon policies. He will formulate and distribute a revised policy prior to next month’s Board Meeting.
   5. **Luncheon prices:** Last month, there was a request from Lionel Gill to increase the monthly luncheon price. Bob McGregor stated that financially there is no reason for an increase.
   6. **Membership fees:** Bob McGregor stated that ASI’s annual membership fees were established to cover the costs of insurance, housekeeping, utilities, and outside maintenance. The current membership fee of $30 has been in effect for 10 years and does not cover our present-day expenses. Bob McGregor proposed an increase of $10. After a lengthy discussion, a motion was made to immediately raise the annual membership dues for 2024 to $35. The motion was moved, seconded, and approved.
   7. **ASI Policies & Procedures:** Wayne McDaniel reported that he has compiled a list of Board policies, procedures, and/or recommendations dating from 2015 to 2023. He and Thad Evans will continue to work on this project for presentation.
   8. **Fundraising for Tuesday night dance:** Bob McGregor reported that Michael Gaines has expressed concern regarding the financial status of the Tuesday Night Social Dances. He is planning to hold additional “theme parties” to raise more revenue. Themes to include Halloween, Christmas, Valentine’s Day, and a summer Hawaiian Luau. Michael will contact the Salinas Blue Zone Project Office to promote the Tuesday Night Social Dances. A motion for a one-time free admission for Blue Zone members to the Tuesday Night Social Dance was moved, seconded, and approved.
   9. **ASI Volunteer Program:** Michael Gaines would like to have some discussion and brainstorming around setting up a system for volunteers at ASI. Thad Evans and Karen Towle will work on a list. Thad will also ask for volunteers at the next monthly luncheon.
6. **Committee Reports.** 
   1. **Sunshine and Health:** Donna Elder-Holifield reported that two get-well cards were mailed. Donna circulated additional cards for Board signatures. She plans to recognize the Board members at next month’s luncheon.
   2. **Trips/Tours:** Sharon Piazza announced that 36 people are signed up to attend Fleet Week in San Franciso this Sunday, October 8. “*The Temptations”* in November has a waiting list and she only has 8 or 9 seats left for “*Mama Mia*” on Saturday, December 16 at the San Jose Performing Arts Center. 40 people are signed up for the 5-day West Coast Getaway Cruise in February. Sharon will be holding a cruise orientation meeting on Monday, November 6 at 2:30 pm. She has also made Saturday bus reservations for Fleet Week for next year.
   3. **Facility Maintenance.** Bob Whitlock reported that the entrance doors have been ordered. Delivery date not confirmed.
   4. **Office Manager.** Karen Towle reported Total Paid Membership Amount is $20,335; Total Paid Membership Count is 723; Total Unpaid Membership Amount is $0; Total Unpaid Membership Count is 0; and New Member Count is 235. Karen needs additional office volunteers. Dwight Freedman reported that most new members live in the 93908 and 93906 zip code areas. He attributes this to “The Loop” advertising.
   5. **Publicity Committee:** Wayne McDaniel reported that advertising of ASI’s Annual Community Senior Resource Day on Thursday, October 26 continues. ASI advertising of has also been placed in the “The Loop” and “Health” magazine. He also noted that ASI’s Tuesday Night Social Dances are always listed monthly in “The Loop.” Donna Elder-Holifield announced that ASI representatives have been invited to speak at St. George’s Episcopal Church on October 10.
   6. **Activities & Special Events:** Even though the ASI office is officially closed for Thanksgiving and Christmas, Loretta Salinas stated that instructor Sara Hirasuna would like to teach her Saturday Hula Classes on November 24 and December 23. The Board had no objections. In response to emails, Loretta reported that 25 members have expressed interest in the “Laughter Yoga” class and 15 in the Karaoke class. Days and times to be determined. The purchase of a karaoke machine will be discussed at next month’s Board Meeting. The “New Year’s Eve Eve” party scheduled for Saturday, December 30 will be titled “Roll Out the Red Carpet”, complete with red carpet and paparazzi. Tickets will go on sale after Thanksgiving. Price to be determined. Teresa Ortiz’s proposal to organize a table display in celebration of the “Day of the Dead” on November 1 and 2 was moved, seconded, and approved. Dwight Freedman and Loretta Salinas will also assist. Laura Ruggieri reported that 19 people have committed to ASI’s 2nd Annual Community Senior Resource Day on Thursday, October 26 from 1 to 4 pm. Laura will also make an announcement at this month’s regular luncheon regarding Senior Resource Day.
   7. **Speakers:** Janet Street reported the Scotty Wright Quartet will entertain at the October luncheon and David Peelo will speak on his Vietnam experiences at ASI’s Veteran’s Day Celebration on Thursday, November 9. Janet will contact Salinas Fire Station #1 to obtain a color guard for the celebration. She is working on speakers for 2024.
   8. **Technology Committee:** Dwight Freedman announced that Thursday, October 19 will be the last Technology Class for this year due to the Thanksgiving and Christmas holidays. Because of a change in web vendors, Jim Tripp reported he is slowly making progress on the website and requested updated information for the activity page.
   9. **Kitchen:** 
      1. November Luncheon Reservation Deadline: Friday, November 3
         * 1. Menu: Roast Turkey with Gravy; Smashed Spuds; Peas, Carrots & Pearl Onions; Parker House Rolls with Butter; and Pumpkin Pie
           2. December Christmas Menu: Filet Mignon with Rosemary Jus or Grilled Salmon; Vegetarian Option; Red Roasted Potatoes; French Veggie Medley; Mixed Holiday Rolls with Butter; and Tuxedo Cake
      2. Luncheon Committee: No report
   10. **Grants.** No report
7. **Additional Items for Discussion. (Not requiring action):** ASI will be closed on the following dates:
   1. **11/11 Vets Day**
   2. **11 23/24 – Thanksgiving and noon closure on 11/22**
   3. **12/25 – 1/1 Christmas/New Year (except for “New Year’s Eve Eve Celebration”   
      on December 30)**
8. **Future Agenda Items:** Board Retreat
9. **The next regular monthly meeting will be Thursday, November 2, 2023 at 1:00 p.m.**
10. **The meeting was adjourned at 3:20 p.m.**

**Respectfully submitted: Virginia G. Yeater**